IT Strategic Plan Project Schedule | Town of Arlington, MA

Last update: 5/20/2016

Period Highlight: **26**   ▩ Planned   ▩ % Complete

ID	Requestor	Title (ACTIVITY)	PERCENT COMPLETE
1	LIBRARY	Radio-frequency identification (RFID) implementation	50%
2	HEALTH & HUMAN SERVICES	Veterans' Services kiosk for job searching	100%
3	INFORMATION TECHNOLOGY	Project Management solution for IT Strategic Plan projects	100%
4	TOWN MANAGER	Open Checkbook	100%
5	ALL DEPARTMENTS	Network connectivity improvements for town buildings; Police not include	100%
6	ALL DEPARTMENTS	Wireless internet access for Town buildings	95%
7	ALL DEPARTMENTS	Server room consolidation and energy efficient climate control	100%
8	LEGAL	Worldox software upgrade	100%
9	INSPECTIONS	Upgrade to front desk computer; migrate building permit system	100%
10	POLICE DEPARTMENT	Internet-based public submission form for minor crimes (Coplogic)	100%
11	HUMAN RESOURCES	Scope and implement an online job application form and management system	90%
12	INFORMATION TECHNOLOGY	Inventory control system for hardware and software	50%
13	INFORMATION TECHNOLOGY	Network and server monitoring tools and server virtualization	75%
14	HEALTH & HUMAN SERVICES	Explore e-permitting software for food inspections (funded $31,150, project on-hold until further notice)	10%
15	INFORMATION TECHNOLOGY	VOIP migration; Integrated messaging platform including telephony integration	25%
16	ASSESSORS	Patriot software upgrade and property card website (On Hold)	5%
17	INFORMATION TECHNOLOGY	Integrated HelpDesk/ticketing tool update (JitBit)	85%
18	LIBRARY	Additional computer monitor for book keeper	0%
19	INSPECTIONS	Convert paper/digital forms to editable PDFs (on-hold)	0%
20	LIBRARY, PAYROLL, RECREATION, TOWN MANAGER, PLANNING	Scope and implement room and event reservation tool	40%
21	ALL DEPARTMENTS	Scope and implement replacement for ICS; may include other modules related to ICS	20%
22	POLICE DEPARTMENT	Software currently under consideration: Smart911 (talk w/Chief Ryan)	0%
23	FACILITIES DEPARTMENT	System to manage projects at a long-term management level and daily task level (SchoolDude)	75%
24	DPW	Requisition and bill pay process needs improvement (meet with Mike) (TylerTech?)	0%
25	DPW	Payroll system improvement (meet with Mike) (TylerTech?)	0%
26	HEALTH & HUMAN SERVICES	Migrate to Compu-Link internet-based system	100%
27	FIRE	Mobile use of current applications in all vehicles (meet with Chief, Al Sharpe, Dan Kerr)	0%
28	HUMAN RESOURCES	Improving integration of Benefit Tracker and GIC billing (on-hold due to Affordable Care Act) (TylerTech?)	0%
29	COMPTROLLER	Document scanning for storage and searching	0%
30	INSPECTIONS	Scan blue prints for public safety	0%
31	TOWN CLERK	Scanning and database creation of vital records	0%
32	VETERANS	Document scanning for storage and searching	0%
33	PLANNING	Convert EDR Special Permit decisions to searchable database; requires scanning and database development	0%
34	DPW	Remote access to documents, such as scanned plans, MS Office documents, as well as work order management tools. Requires mobile hardware.	0%
35	FIRE	Mobile access to files, such as building layouts; may include scanning	0%
36	INSPECTIONS	Remote access to documents and forms and internet access would be required; taking notes or submit reports through a mobile application.	0%
37	FIRE	Digital and mobile inspection reports and applications	0%
38	TOWN MANAGER	Electronic data submission	0%
39	ALL DEPARTMENTS	Consistent computer hardware, software, and OS versions; email and calendar.	0%
40	HUMAN RESOURCES	Intranet for staff self-service for benefit information (TylerTech?)	0%
41	PAYROLL	Employee self-service system (ESS) (TylerTech?)	0%
42	POLICE DEPARTMENT	Detailed needs assessment	0%
43	INFORMATION TECHNOLOGY	Planimetrics from MassOrtho imagery for GIS (on-hold)	0%

Timeline columns: FY 2014 (Apr-14=1 … Jun-14=3), FY 2015 (Jul-14=4 … Jun-15=15), FY 2016 (Jul-15=16 … Jun-16=27), FY 2017 (Jul-16=28 … Jun-17=39), FY 2018 (Jul-17=40 … Dec-17=45)